



STANISLAUS COUNTY  
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## PLEASE POST FOR EMPLOYEE VIEWING

### BOARD OF RETIREMENT MINUTES

March 9, 2011

**Members Present:** Maria De Anda, Jim DeMartini, Gordon Ford, Darin Gharat, Jeff Grover, Mike Lynch, Ron Martin, and Clarence Willmon

**Alternate Member Present:** Linda Stotts-Burnett (Alternate Retiree Representative)

**Members Absent:** None

**Staff Present:** Michele Silva, Benefits Manager  
Kelly Cerny, Executive Secretary  
Hank Skau, Operations Manager  
Joyce Parker, I.T. Coordinator

**Others Present:** Clint Walker, General Legal Counsel  
Paul Kimura, William H. Avery & Associates, Inc.  
Stuart Satow, CPS Human Resources Services  
Graham Schmidt & Bob McCrory, EFI Actuaries  
Doris Foster, Monica Nino, & Stan Risen, County Chief Executive Office  
Vivian Bowen, & Jeanine Bean, Superior Courts

1. Meeting called to order at 2:00 p.m. by Mike Lynch, Chair
2. **Roll Call**
3. **Announcements**

Mr. Ford shared information with the Board regarding the Satyam securities class action partial settlement and its potential impact on United States investors. Mr. Lynch referred it to staff for review and recommendations.

Ms. Silva announced that yesterday morning Board members were forwarded an electronic copy of a hand-delivered letter dated March 7, 2011, from the County Chief Executive Officer regarding employer retirement contribution rates. Board members also received paper copies at today's meeting. Mr. Lynch noted that no action can be taken on the letter today and it will be placed for discussion and action on the next Board meeting agenda.

4. **Public Comment**

None.

5. **Consent Items**

**Amended: Item #5b.10, should read Harrison James, not James Harrison.**

Motion was made by Maria De Anda and seconded by Linda Stotts-Burnett to approve the following items as listed and amended.

Mr. Lynch abstained from #5b.

Motion carried.

a. Approval of the February 22, 2011, Investment Meeting Minutes

b. Approval of Service Retirement(s) – **Sections 31499.14, 31670, 31662.2 & 31810**

1. Edward Bizzini, Sheriff, Effective 01-29-11
2. Jim Bolt, Auditor-Controller, Effective 03-26-11
3. Marc Burrell, District Attorney, Effective 03-31-11
4. Shirley Delevati, BHRS, Effective 03-26-11
5. Don Dressler, Alliance Worknet, Effective 03-02-11
6. Quincy Enfield, City of Ceres, Effective 03-31-11
7. Darrell Freitas, Sheriff, Effective 03-24-11
8. Debra Hamilton, LAFCO, Effective 03-26-11
9. Peggy Hand, CSA, Effective 03-31-11
10. Harrison James, GSA, Effective 03-31-11
11. Patricia Hitch, BHRS, Effective 03-12-11
12. Janet Holbrook, CSA, Effective 03-01-11
13. Denise Hunt, BHRS, Effective 03-31-11
14. Lila Ingraham, Sheriff, Effective 02-08-11
15. Edward Kok, CSA, Effective 02-10-11
16. Carol Mulka, SBT, Effective 03-02-11
17. Nancy Paulding, BHRS, Effective 03-24-11
18. Garrison Reeves, Environmental Resources, Effective 03-03-11
19. Darlene Smith, Alliance Worknet, Effective 03-31-11
20. Thomas Snow, Jr., GSA, Effective 03-26-11
21. Marlene Whittington, HSA, Effective 03-01-11

c. Approval of Deferred Retirement – **Section 31700**

1. Vicki Smith Jones, Environmental Resources, Effective 01-01-11

d. Approval of Death Benefit - Sections 31781, 31781.1 or 31781.3

1. Janelle Godinez, Deceased February 14, 2011, Active Member, Lump-Sum Return of Contributions, Option Pursuant to Government Code Section 31781

6. **Committee Reports and Recommendations for Action**

AD HOC COMMITTEES

a. Succession Planning Committee – Maria De Anda, Chair

Ms. De Anda gave an overview of the Succession Planning Committee's process and timetable to replace retiring senior management staff. The Committee determined that the Operations and Benefits Manager recruitments will be conducted through the Stanislaus County recruitment process; and the recruitment for the Retirement Administrator will be conducted by a private executive search firm. A Request for Proposal (RFP) was issued and six proposals were received. The Committee reviewed and scored the proposals. Three firms receiving the highest points were invited to make presentations at today's Board meeting. One firm declined due to scheduling conflicts.

- i. Presentation by William Avery & Associates, Inc.- Proposal for Executive Recruitment Services
- ii. Presentation by CPS Human Resource Service – Proposal for Executive Recruitment Services
- iii. Discussion and Action on the Selection of an Executive Services Recruitment Firm for the Recruitment of a Retirement Administrator

Motion was made by Ron Martin and seconded by Darin Gharat to select William H. Avery and Associates, Inc. for executive recruitment services.

Motion carried.

7. **Presentation of the June 30, 2010 Actuarial Review and Analysis by EFI Actuaries**

Graham Schmidt, Vice President, and Bob McCrory, Executive Vice President, EFI Actuaries, presented StanCERA's June 30, 2010 actuarial review and analysis report. Board members reviewed and discussed the report. Mr. Lynch requested a list of other 1937 act systems' amortization periods. Mr. Gharat questioned the 25 year closed (which results in a 24 year amortization period for this valuation report) amortization period demonstrated in the presentation. He requested staff to research the Board's previous decision which he recalled to be a rolling 25 year amortization period instead of a closed 25 year amortization period with decremental periods down to a 15 year amortization period.

a. Tier 2 Contribution Rates for Safety Employees

Mr. Skau noted that this information on Tier 2 contribution rates for safety employees is not currently included in the actuarial review and analysis and will need to be considered and included in the Board's approval of the final actuarial review and analysis.

7. **Presentation of the June 30, 2010 Actuarial Review and Analysis by EFI Actuaries (Cont.)**

- b. Memorandum Dated March 3, 2011 - Tier 5 Contribution Rate Comparison for General and Safety Employees for Fiscal Years 2010-11 and 2011-2012

Mr. Skau noted this is an informational item to demonstrate the impact of the increase to the employees contribution rates. StanCERA will work with employers to inform employees of the changes.

Recessed at 2:48 p.m.

Reconvened at 2:52 p.m.

8. **Discussion and Action on Acceptance of the June 30, 2010 Actuarial Review and Analysis Report and Adoption of Employee and Employer Contribution Rates for Fiscal Year 2011-2012**

Motion was made by Maria De Anda and seconded by Clarence Willmon to accept the June 30, 2010 actuarial review and analysis report, and adopt the employee and employer contribution rates for fiscal year 2011-2012 as presented.

Roll Call Yes: M. De Anda, L. Stotts-Burnett, and C. Willmon

Roll Call No: J. DeMartini, G. Ford, D. Gharat, J. Grover, M. Lynch, and R. Martin

Motion failed 6-3 vote.

The Board requested that Item #8 be placed again as an action item on the March 22, 2011 Board meeting agenda.

9. **Closed Session**

Motion was made by Clarence Willmon and seconded by Maria De Anda to commence to Closed Session at 4:05 p.m.

Motion carried.

Ms. Stotts-Burnett recused herself at 4:05 p.m.

Motion was made by Clarence Willmon and seconded by Maria De Anda to return to Open Session at 4:09 p.m.

- a. Conference with Legal Counsel – Anticipated Litigation and/or Anticipated Initiation of Litigation Pursuant to Subdivision (c) of section 54956.9(b) (1): One Matter

No action taken.

10. **Members' Forum (Information and Future Agenda Requests Only)**

Ms. De Anda reiterated the need to review the Board's prior decision on the rolling 25 year amortization period.

Ms. Cerny reminded Board members that for those who may not yet have done so, to return their completed Fair Political Practices Commission's (FPPC) Form 700, Statement of Economic Interests, prior to the filing deadline of April 1, 2011.

Ms. Silva requested any questions on the actuarial review and analysis report be directed to staff so they may be forwarded collectively onto EFI Actuaries.

11. **Adjournment**

Meeting adjourned at 4:12 p.m.

Respectfully submitted,



Michele Silva, Benefits Manager

APPROVED AS TO FORM:  
FRED A. SILVA, GENERAL LEGAL COUNSEL



Fred A. Silva, General Legal Counsel